

**Earth Science Teachers' Association**  
**52nd ANNUAL GENERAL MEETING**  
**2.15pm, Saturday 28 September 2019**  
**WG5 Aston Webb Building, University of Birmingham**

**AGENDA**

**1 WELCOME**

**2 APOLOGIES FOR ABSENCE**

**3 MINUTES OF THE FIFTY-FIRST AGM**

Minutes of the fifty-first Annual General Meeting, held on Saturday 29 September 2018 in the Janet Watson Lecture Theatre at the Geological Society of London, Burlington House, Piccadilly.

**4 MATTERS ARISING FROM MINUTES OF FIFTY-FIRST AGM**

**5 ANNUAL REPORTS**

5.1 Chair	Dan Boatright
5.2 Treasurer	Carole Rushall
5.3 Secretary	David Bailey
5.4 Membership Secretary	Elouise Gill
5.5 Higher Education Co-ordinator	Tom Argles
5.6 Secondary Co-ordinator	Chris King
5.7 Primary Co-ordinator	Tracy Atkinson
5.8 Editors	Hazel Clark (TES) Maggie Williams (ESTA News)
5.9 Projects Manager	Maggie Williams

**6 EXTENSION OF CHAIR'S TERM OF OFFICE**

In accordance with Rule 20, Council voted that Dan Boatright take over the role of Chair from Jo Conway at a meeting on 23 June 2018 and members ratified his appointment at the AGM on 29 September 2018.

With the agreement of the Chair Designate (James Speed), members are now invited to extend Dan's and James's terms of office until the 2020 AGM after which they will become Chair Designate and Chair, respectively. Any members wishing to propose an alternative candidate should ensure nominations are returned to the ESTA Secretary, David Bailey, by 12.00 noon, Saturday 28 September using the form provided.

**7 ELECTION OF OFFICERS OF COUNCIL**

The posts indicated below are vacant or due for re-election. Members wishing to propose a candidate for either post should ensure nominations are returned to the ESTA Secretary, David Bailey, by 12.00 noon, Saturday 28 September using the form provided.

<b>Council Officers</b>	<b>Incumbent</b>	<b>Nominee</b>	<b>Proposed</b>
Secretary	David Bailey	David Bailey	Council

Several members are co-opted to roles on Council. The following roles are vacant or the incumbent has carried out their duties for three years and Council wishes to extend the term for a further three years.

<b>Co-opted members</b>	<b>Incumbent</b>	<b>Nominee</b>	<b>Proposed</b>
Assistant Editor	Maggie Williams	Maggie Williams	Council
Advertising Officer	Vacant		
Reviews Editor	Peter Loader	Peter Loader	Council
Promotions & Display Manager	Mandy Winstanley/ Stephen Davies	Mandy Winstanley/ Stephen Davies	Council Council

#### **8 ESTA PRESIDENT**

Council are delighted to announce that Professor Ian Barker CEnv FIWater, Managing Director of Water Policy International Ltd has agreed to become the next President of ESTA.

#### **9 ANY OTHER BUSINESS**

## Nomination to ESTA Council Form

1. Any ESTA member is invited to stand for election as an officer.
2. Council terms of office are normally 3 years or (see Rule 15 below for the Chair's term of office).
3. The Proposer is generally expected to introduce the Nominee with a few brief words at the AGM prior to the election.
4. Nominations should be handed to the Secretary before 12.00 noon Saturday 28 September, 2019.

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Post: .....

Name and Signature of Nominee: .....

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Name and Signature of Proposer: .....

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Name and Signature of Seconder (1): .....

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Name and Signature of Seconder (2): .....

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The following Rules of the Association apply to Council elections.

- 15 Elections to Council shall be made at the Annual General Meeting. The Chair Designate shall be elected biennially and will succeed to the Chair in the following year. The Chair shall normally serve for two years before serving a final year as Retiring Chair. The Secretary, Treasurer, Membership Secretary, Editor and up to three Education Co-ordinators shall each be elected for three years, and shall be eligible for immediate re-election. Officers of Council shall normally be the trustees of the charity as defined by section 177 of the Charities Act 2011.
- 16 Nominations to Council may be made by Council, and additional nominations shall be accepted providing that they are proposed and seconded by two members and that they are received by the Secretary before the Annual General Meeting. No nominations shall be made without the prior written agreement of the candidate.
- 17 If more than one candidate be nominated for any office, or if more than eight candidates be nominated in all, or if the list be not in accordance with the provisions of Rule 15, then an election by ballot shall be held at the Annual General Meeting. In the event of a tie the election shall be decided by drawing lots.
- 18 Council may co-opt such members as and when circumstances arise and they shall normally be the trustees of the charity as defined by section 177 of the Charities Act 2011. Co-opted members shall also have voting rights at Council meetings but shall not form part of the quorum.